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## WOODFORD COUNTY HIGH SCHOOL BUILDING PROGRAM QUESTIONNAIRE

The purpose of this questionnaire is to determine the proper organizational structure for the school, along with the size, number, and organization of spaces. Thought should be given to how the building should be organized for the curriculum programs, and how students, teachers, and the public enter, leave, and use the facility on a daily basis, as well as for after school and community use.

Examine what you like or dislike about the current facility and/or any other facility with which you are familiar. Think about the present daily activities as well as future use of the school building.

The following is a list of questions which should be addressed. Feel free to add any additional concern or suggestion.

### **General Questions**

1. What goals would you like to see accomplished with the renovation of the high school?
2. What design features would you like to see incorporated into the building?
3. What do you like most about your current facility and would like to see remain in the building renovation?
4. What do you dislike or see as problems with your current facility that you would like changed in the building renovation?

### **Curriculum Requirements**

Refer to the Program Space Requirements handout for KY Department of Education requirements.

5. What is the approximate enrollment that the school should be planned for?
  - a) How should the media center, kitchen/cafeteria, and gymnasium be sized (i.e. for planned initial enrollment or for expected future expanded enrollment)?
6. What is the desired classroom organization structure (i.e. grade levels, departments, academy, or teams)? How many classrooms should be included for each grade level, team, or department?
7. What curriculum programs will you have in addition to the core curriculum? Do you plan to add any programs that you currently do not have? Do you plan to discontinue any current programs in the future?
8. How are classes to be scheduled (ie, regular or block scheduling)?

### **General Building Program Requirements**

9. What seating capacity is desired for the auditorium?
10. What size hallways are desired? Are any student common areas desired?
11. What arrangement of student lockers do you prefer? What size lockers are desired?
12. Where should a teacher's workroom / lounge be located (i.e. in relationship to the library, administration area, classrooms, cafeteria)?
13. Are there particular requirements relating to restroom locations? Which after school functions are expected to require access to rest rooms?
14. Do you have emergency procedures such as a building lockdown? If so, how would you need this to be planned for the building renovation?
15. What features would you like to have provided regarding building security?
16. What are requirements for the building service area? How many dumpsters should be planned for? What size trucks service the building? Do you prefer a raised or at grade dock facility?
17. What features are desired regarding energy efficiency, sustainability, and high performance design? How would you like to accommodate recycling in the building?

**Arrival, Dismissal, and After School Considerations**

18. Where do students go upon arrival...cafeteria, gymnasium, classroom? Are students restricted where they may go upon arrival?
19. Which areas of the building are most utilized for after school and community functions?
  - a) What provisions are necessary in the building for these programs?
  - b) Which areas should be open for after school programs?
  - c) Which areas should be inaccessible for after school programs?

**Site Development Requirements**

20. Arrival and dismissal:
  - a) How do students arrive in the morning - majority by bus or by automobile? How many total vehicles of each?
  - b) How many cars and buses line up in the morning?
  - c) How many cars and buses line up for dismissal in the afternoon?
21. Parking requirements:
  - a) What is the current number of parking spaces for staff, students, visitors, and events?
  - b) Is the current parking adequate? If not, what quantity of parking is desired?
22. Is there any current or desired site development for outdoor learning environments?
23. Outdoor activities and sports:
  - a) What are the current outdoor activities and sports facilities?
  - b) Are any new outdoor activities or sports anticipated in the future?
  - c) Are any changes desired to existing sports facilities?
  - d) Is any additional seating desired for various sports?
  - e) Are any practice fields desired separate from performance fields?